

U N C L A S S I F I E D

16 February 1979

MEMORANDUM FOR: Chief, Policy and Plans Group

FROM:


Chief, Security Records Division

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SUBJECT: Attorney General-Approved Procedures
Required by Section 2-208 of E. O. 12036 (U)

REFERENCE: Your form 610 dtd 15 Feb 79, same subject

1. Our comments will be limited to paragraph 13. This paragraph states that new information collected on potential sources or contacts will be destroyed if the subject of the collection is not contacted within one year or upon being contacted refuses or declines to be an Agency source or contact. This will cause some headaches for the Office of Security. (U)

2. Since the office collects information on potential sources or contacts, we will be obligated to destroy this material if there is no contact in one year or there is a refusal or declination to assist the Agency. The office should not be placed in a position where such cases require monitoring by O.S. It would appear that the office (PSI) will have to amend notices to customers to include the wording in paragraph 13 concerning no contact or use. Those cases reported back to O.S. will require action by this Division. (U)

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